



# ***Saltash Town Council***

***Konsel An Dre Essa***



*The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)*

1 March 2024

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 7th March 2024 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk) or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

S Burrows  
Town Clerk

To:

<b>Essa</b>	<b>Tamar</b>	<b>Trematon</b>
R Bickford (Chairman) J Brady R Bullock J Foster M Griffiths S Lennox-Boyd	J Dent S Gillies S Martin L Mortimore J Peggs (Vice-Chairman) P Samuels	S Miller B Samuels B Stoyel D Yates

## Agenda

1. Health and Safety Announcements.
2. Prayers.
3. Apologies.
4. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Chairman's Report. (Page 5)
6. Monthly Crime Figures. (Page 6)
7. Report by Community Enterprises PL12. (Pages 7 - 8)
8. Community Area Partnerships (CAP's) report for noting or matters arising.
9. Community Area Partnerships (CAP's) Action Points for Reports.
10. To receive a report on behalf of Safer Saltash.
11. To receive a report from Saltash Chamber of Commerce. (Page 9)
12. To receive a report from the Climate Change and Environmental Working Group. (Page 10)
13. To receive a report from Cornwall Councillors. (Pages 11 - 13)
14. To receive an update on the future of the health care in Saltash and consider any actions. (Page 14)
15. To consider Risk Management reports as may be received.
16. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
17. To receive and approve the Minutes of the Full Town Council Meeting held on 8th February 2024 as a true and correct record. (Pages 15 - 25)

18. Finance:
  - a. To advise the receipts for January 2024; (Page 26)
  - b. To advise the payments for January 2024; (Pages 27 - 30)
  - c. Urgent and essential works actioned by the Town Clerk under Financial Regulations;
  - d. To note that bank reconciliations up to 31st January 2024 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
  - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
19. To receive and note the minutes of the following Committees and consider any recommendations:
  - a. Services held on 8th February 2024; (Pages 31 - 44)
  - b. Planning and Licensing held on 16th February 2024; (Pages 45 - 49)
  - c. Extraordinary Policy and Finance held on 27th February 2024; (Pages 50 - 56)
  - d. Joint Burial Board held on 27th February 2024; (Pages 57 - 59)
  - e. Personnel held on 29th February 2024. (Pages 60 - 85)
20. To receive and note the minutes of the Town Vision Sub Committee held on 15th February 2024 and consider any recommendations. (Pages 86 - 123)
21. The Mayor to announce the call for written nominations for the Office of Mayor and Deputy Mayor for the year 2024/25. (Pages 124 - 134)
22. To receive a report from the Freedom of Saltash Panel and consider any actions. (Page 135)
23. To receive a report from the D-Day 80 Working Group and consider any actions and associated expenditure. (Pages 136 - 137)
24. To receive an update on the Community Levelling Up Project and consider any actions and associated expenditure. (Pages 138 - 140)
25. To receive a consultation from Cornwall Council on proposed traffic changes in Saltash and consider any actions. (Pages 141 - 148)

26. Meet your Councillors: The next scheduled meeting date Saturday 9th March 2024 outside Bloom Hearing, Fore Street.
27. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
28. To consider any items referred from the main part of the agenda.
29. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that the public and press be re-admitted to the meeting.
30. To consider urgent non-financial items at the discretion of the Chairman.
31. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
32. Date of next meeting: 4th April 2024 at 7:00 p.m.
33. Common Seal:  
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.